Incident Register / Summary

Page #:

Date:

Date	Inc #	Incident type & severity	Activity / location	Description	Staff involved?	Action / follow up required	Complete (initial & date)
7 Feb	2407	5	Tramp Broken River	Sprained ankle while walking in stream. Male 14, Journey programme	Bob	Re-enforce importance of sturdy footwear with school	
8 Feb	2408	(3-) Sig NrMs	Ropes Course	School group – climber (F Yr8)'s karabiner unlocked.	Sarah	Remind crew: Increased vigilance, reinforce checks	
9 Feb	2409	4	Mt Bike Mr P's farm	Broken wrist, instructor (M28) crash while attempting jump in spare time. Broken fork.	Josh	1:1 re appropriate riding	

Ongoing Trends/Concerns:

Key:

(brackets)	Near miss – of potential severity, eg. (3-) could have been severity 3 or less/worse
Significant Near Miss	1 step away from being status 3 or lower
Staff Harm	Injury to staff person
Medical	Medical incident – including illness & pre-existing medical condition
WorkSafe	Notifiable event – WorkSafe to be notified (status 2-)
Damage	Damage to property