

# Adventure & Outdoor Update

**SupportAdventure.co.nz**  
SAFETY SYSTEMS DRIVEN BY SAFETY CULTURE



**Outdoors New Zealand**  
Mahi Ngahau ā-Waho Aotearoa



## Welcome to the April Adventure & Outdoor Update

In this issue

- [Notification deadline 30 April](#)
- [Audit standards & audit providers](#)
- [TIA projects update](#)
- [Outdoors NZ projects update](#)
- [Collaborating on safety](#)  
- [What's on](#)
- [Safety guidance for the public](#)

### Notification deadline 30 April

Operators covered by the adventure activities regulations have until 30 April 2012 to [notify](#) the Department of Labour (DOL).

DOL's new operator [guidelines](#) provide detailed information about the [regulations](#). This [flowchart](#) should help you understand whether you are covered by the regulations and whether you need to notify.

If you are still in doubt after reading the guidelines and accompanying [FAQs](#) we recommend you go ahead and notify - it's free and easy to do. DOL will let you know if you aren't covered by the regulations.

Contact DOL if you have any queries, phone 0800 209 020 (option 5, general health & safety requirements).

Think through in advance exactly what you want to ask them before calling, and keep in mind that whoever you talk with might have to put you on hold and ask for assistance. See the [www.supportadventure.co.nz](http://www.supportadventure.co.nz) website for more information about the registration process.



Photo: AJ Hackett Bungy

### Audit standards & audit providers

TIA & Outdoors NZ will let you know via this newsletter when DOL releases the audit standards and recognised audit provider information. Details will be published on the [www.supportadventure.co.nz](http://www.supportadventure.co.nz) website.

We are continuing to advocate to DOL the need to consult with industry on development of the audit provider recognition criteria. It is positive that their operator guidance document and accompanying [FAQs](#) reflect a lot of the operator feedback we have communicated to them.

We will continue to pass on your feedback so they can update the [FAQs](#) as required.

### TIA projects update

#### Supportadventure website – official launch

The [supportadventure.co.nz](http://supportadventure.co.nz) website will have its official launch at [TRENZ 2012](#) in Queenstown (7-10 May).

TRENZ is the New Zealand tourism industry's most important annual international trade event. Managed by TIA, it is attended by around 300 influential international travel Buyers, plus the same number of high quality New Zealand tourism operators, who talk business for the coming seasons. International and domestic media also attend, plus VIPs, including the Prime Minister and Minister of Tourism John Key.



Photo: Destination Queenstown

We are continually updating [supportadventure.co.nz](http://supportadventure.co.nz) to ensure it reflects the latest industry knowledge and learning.

Contact TIA Adventure & Outdoor Project Leader Rachael Moore with feedback or information you'd like to share, email [rachael.moore@tiansz.org.nz](mailto:rachael.moore@tiansz.org.nz), phone 04 495 0817.

## Supportadventure.co.nz testimonial:

*Support Adventure is exactly what its name says. I am starting an adventure tourism company and was happy to have stumbled across this clever website.*

*Starting up an adventure tourism company is exciting and I wanted to do it right. I knew that I needed a plan, but starting the plan was the hard part. The 'safety management system' section was a breath of fresh air. It showed how to structure my plan with handy checklists that ask the questions that need to be asked for each category.*

*The website isn't full of technical jargon. It is simple, helpful and easy to follow. It is refreshing to see a website that knows the community. Support Adventure breaks down the government requirements, how (and why) to go about auditing, and has heaps of links to other carefully chosen resources.*

*Thanks Support Adventure for making it a whole lot easier for us to have safer adventures!*

**Ash Burgess, Bike Wellington – Mountain Bike Adventures**

### Activity Specific Guidelines

The first meetings have been held with the canyoning, caving and indoor rock climbing Activity Specific Guidelines (ASG) development teams. Thanks to the activity specialist team members for sharing their knowledge and contributing to very positive and productive meetings.

The ASGs will provide safety guidance for an activity, particularly around minimum recommended safety requirements. Together with the generic guidance on [supportadventure.co.nz](http://supportadventure.co.nz), they will help ensure operators can access current and consistent safety information.

We will let you know in this newsletter when the draft ASGs are available for sector-wide comment.

Contact Rachael if you would like to be involved in this project, email [rachael.moore@tianz.org.nz](mailto:rachael.moore@tianz.org.nz), phone 04 495 0817.



Photo: Sharon Nicolas

---

## Outdoors NZ projects update

### Sector wide incident reporting system

Key stakeholders attended a meeting to develop a concept model for a sector wide incident reporting system. This included a presentation outlining systems currently available in New Zealand and internationally and an assessment of their strengths and weaknesses.

The group proposes developing a model that will make it easy for providers to meet their requirements under the Health and Safety in Employment Act 1992 and that will provide a higher quality and quantity of sector based information than is currently available.

The Health and Safety in Employment Act 1992 requires employers to:

- record in an accident register all events that harm, or might have harmed employees and other people in the place of work
- notify DOL as soon as possible (by phone, email or fax) of any of these events that resulted in serious harm
- provide written notice to the Department of Labour (using the form on the website [www.osh.dol.govt.nz](http://www.osh.dol.govt.nz) or providing the same details) of the circumstances within seven days.

See the DOL fact sheet [Recording and Reporting Serious Harm](#) for more information

The proposed model includes:

- a web enabled incident reporting system that meets regulatory reporting requirements (death and serious harm reporting to DoL)
- tools for operators to record incident information they required to capture under legislation - this is likely to include a number of existing systems
- an anonymous email reporting system to a neutral third party - the focus here is to encourage improvements in the reporting culture

Discussions with potential partner groups are being arranged.

### Levels & measure of competency

Work on the levels and measure of competency that exist for adventure and outdoor commercial sector instructors will be a priority for April.

We welcome input on both these projects. Contact Sue Gemmell, Outdoors NZ Project Leader, email [sue@outdoorsnz.org.nz](mailto:sue@outdoorsnz.org.nz) phone 04 495 0817.



Photo: Sharon Nicolas



Photo: Evan Freshwater

## Collaborating on safety

This section is your opportunity to promote upcoming safety training, events or forums and invite others to attend. There are numerous benefits from collaborating on training, including reducing costs, sharing ideas and techniques and extending networks.

### What's on

#### Escape Adventures, mountain bike focused outdoor first aid refresher course

21 April, Takaka, contact: [john@escapeadventures.co.nz](mailto:john@escapeadventures.co.nz)

*Every two years we get the guys from Peak Safety to come down and run a refresher Emergency Outdoor First Aid course for us, with a focus on bike/MTB related injury. The next one takes place on 21 April and we welcome others to join us. If you haven't done one of these courses previously we'll give you a small pre-course assignment to complete.*

If you have any upcoming training or workshops to share email Sue or Rachael and we'll help spread the word.

---

## Safety guidance for the public



The [AdventureSmart website](http://www.adventuresmart.org.nz) is designed to provide international visitors to New Zealand and Kiwis with one online location for safety information and planning support before they embark on land, snow, water, boating and air activities.

AdventureSmart has good advice for everyone regardless of ability or experience and is also the home of the Outdoor, Water and Boating Safety Codes and the Outdoors Intentions tool.

The website contains generic activity information and is not designed to replace or compete with visitor information or listings. It provides tips, advice and links to safety information from the appropriate regulatory or association body, public land manager, or outdoor activity or service provider to help people plan better for the activity of their choice.

AdventureSmart is funded by the New Zealand Search & Rescue Council and managed by the New Zealand Mountain Safety Council.

---

## Remember to notify!

We hope you are gearing up for a great winter season and using the [supportadventure.co.nz](http://supportadventure.co.nz) website to help with your safety processes - the content is driven by industry, for industry.

Remember to notify before the end of the month!

### Sue and Rachael

Sue Gemmell, Outdoors NZ Project Leader - Safety Review, email [sue@outdoorsnz.org.nz](mailto:sue@outdoorsnz.org.nz) phone 04 385 7287 mobile 027 436 5612

Rachael Moore, TIA Adventure & Outdoor Project Leader, email [rachael.moore@tianza.org.nz](mailto:rachael.moore@tianza.org.nz), phone 04 495 0817 mobile 021 0225 2497

(Main photo by Tika Ram Aryal of Polynesian Spa, Rotorua)

Adventure & Outdoor Updates sent on 11 April 2012. Having trouble seeing this newsletter? [View it online](#). If you no longer wish to receive these updates you may [instantly unsubscribe](#), but we'll be sorry to see you go.



THE VOICE OF THE  
TOURISM INDUSTRY

Level 3, 19 Tory St, Wellington

PO Box 6027, Wellington 6141

Phone: +64 4 385 7287

Fax: +64 4 385 7366

Email: [projects@outdoorsnz.org.nz](mailto:projects@outdoorsnz.org.nz) | [www.outdoorsnz.org.nz](http://www.outdoorsnz.org.nz)

© 2012 TIA

4th Flr, Tourism & Travel House 79 Boulcott Street

PO BOX 1697, Wellington, New Zealand

P: +64 4 499 0104

Email: [info@tianza.org.nz](mailto:info@tianza.org.nz) | [www.tianza.org.nz](http://www.tianza.org.nz)